



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY FORCES COMMAND
FORT MCPHERSON, GEORGIA 30330-6000

REPLY TO
AFLG-PR ATTENTION OF

5 May 1999

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Contracting Information Letter (CIL) 99-22, Installing
the Electronic Data Access (EDA) Tool Across the Army

1. Reference enclosed memo, SARD-PA, 13 April 1999, SAB.
2. SARDA has requested a top priority be given to making EDA operational throughout FORSCOM as soon as possible. For additional information, please contact Mr. Roy Marr at DSN 7140 or email marrrr@forscom.army.mil.

TONI M. GAINES
Chief, Contracting
Division, DCSLOG
Principal Assistant Responsible
for Contracting

Encl
as

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**DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
RESEARCH DEVELOPMENT AND ACQUISITION
103 ARMY PENTAGON
WASHINGTON DC 20310-0103**

13 APR 1999

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ATTENTION OF

SARD-PA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installing the Electronic Data Access (EDA) Tool Across the Army

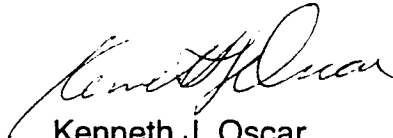
I need your help to complete the deployment of Electronic Data Access (EDA) to all Army contracting offices. Electronic Document Access is DoD's methodology for electronically transmitting solicitations, proposals, and awards. This methodology links our contracting offices electronically with the Defense Finance and Accounting Service (DFAS) and the Defense Contract Management Command (DCMC). It also provides an electronic filing cabinet where documents are indexed for ease of retrieval, thus providing authorized parties global access to paperless documents. As a result, using EDA will dramatically reduce the cost and time of distributing awarded documents, conducting follow-ups, and ensuring contractors are properly paid. Automating these processes will significantly raise the number of paperless transactions in the Army. Currently 104 sites have EDA.

Please make it priority to get EDA operational throughout your command as soon as possible. The process requires your systems administrators to download the SAACONS ICP 5-03 Update 2 and ensure data is correct for issuing office, administrative office, and pay office (Purchasing Activity Code and FSN/DSSN). Once completed, your sites will be ready to transmit EDA documents.

It is imperative we fully leverage this capability to achieve our DoD Paperless Contracting goal of January 1, 2000. I want to thank you for all your efforts to date in making this process as successful as it has been



across the Army. Now we need to ensure the remaining sites load and use EDA. My point of contact for SAACONS is Mr. Chuck Lowe, (804) 734-0126, and Mr. Gino Magnifico, (703) 681-3447.



Kenneth J. Oscar
Deputy Assistant Secretary of the Army
(Procurement)

DISTRIBUTION:

PRINCIPAL ASSISTANTS RESPONSIBLE FOR CONTRACTING

HQ, U.S. Army Materiel Command, ATTN: AMCRDA-AC (PARC),

5001 Eisenhower Avenue, Alexandria, VA 22333-0001

U.S. Army Aviation and Missile Command, ATTN: AMSAM-AC,

Building 4488, Redstone Arsenal, AL 35898-5000

U.S. Army Materiel Command Acquisition Center, ATTN: STEAA-AE,

4118 Susquehanna Avenue, Aberdeen Proving Ground, MD 21005-5002

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AMSEL-AC, Building 1208E, Fort Monmouth, NJ 07703-5000

U.S. Army Industrial Operations Command, ATTN: AMSIO-AC,

Building 350, 5th Floor, N Wing, Rock Island, IL 61299-6000

U.S. Army Tank-automotive and Armaments Command, ATTN:

AMSTA-AQ, Building 231, Warren, MI 48397-5000

Defense Supply Service - Washington, 5200 Army Pentagon,

Washington, DC 20310-5200

→ Headquarters Forces Command, ATTN: AFLG-PR, 1777 Hardee Avenue S.W., Fort McPherson, GA 30330-1062

Third United States Army/U.S. Army Forces Central Command, 1301

Anderson Way S.W., Fort McPherson, GA 30330-1064

U.S. Army Medical Command, ATTN: MCAA-PARC, 2107 17th Street,

Building 4197, Suite 69, Fort Sam Houston, TX 78234-5069

U.S. Army Intelligence & Security Command, ATTN: IAPC, 8825

Beulah Street, Fort Belvoir, VA 22060-5246

U.S. Army Medical Research and Materiel Command, ATTN: MCMR-

AAZ-A, 820 Chandler Street, Fort Detrick, MD 21702-5014

U.S. Army Military District of Washington, Fort Lesley J. McNair, ATTN:

ANPC, 103 Third Avenue, Fort Lesley J. McNair, DC 20319-5058